



香港創業商務中心 HONG KONG BUSINESS CENTRE  
 潤沁(上海)投資諮詢有限公司

RICHIN (SHANGHAI) INVESTMENT CONSULTANT COMPANY LIMITED

**Purchase / Formation of  
 Limited Company – OFFSHORE**

**Please fax back to us**

**Contact :** \_\_\_\_\_

**Tel. No :** \_\_\_\_\_

<b>Client :</b> _____	<b>Fax :</b> _____
<b>Fax :</b> (852) 2802 1803	<b>To :</b> _____

**E-mail :** \_\_\_\_\_

**Fax No :** \_\_\_\_\_

British Virgin Island  Formation of new company (Own name)  Purchase of ready-made company (details refer to page 2)

**Name (1st choice) :** ( Chinese ) \_\_\_\_\_

( English ) \_\_\_\_\_

**Name (2nd choice) :** ( Chinese ) \_\_\_\_\_

( English ) \_\_\_\_\_

**Company address :** \_\_\_\_\_

Normally authorized capital is USD50,000 , i.e. 50,000 Authorised capital: US

ordinary shares of US1 each Shares allotted: \_\_\_\_\_ Par value : US \_\_\_\_\_

**Share- Name ( Eng. ) :** \_\_\_\_\_ **HKID/Passport/Co. No. :** \_\_\_\_\_

**holder / ( Chi. ) :** \_\_\_\_\_ **Issuing % &**

**Director country :** \_\_\_\_\_ **shares :** \_\_\_\_\_

**Address :** \_\_\_\_\_

**Share- Name ( Eng. ) :** \_\_\_\_\_ **HKID/passport/Co. No. :** \_\_\_\_\_

**holder / ( Chi. ) :** \_\_\_\_\_ **Issuing % &**

**Director country :** \_\_\_\_\_ **shares :** \_\_\_\_\_

**Address :** \_\_\_\_\_

**Share- Name ( Eng. ) :** \_\_\_\_\_ **HKID/passport/Co. No. :** \_\_\_\_\_

**Holder / ( Chi. ) :** \_\_\_\_\_ **Issuing % &**

**Director country :** \_\_\_\_\_ **shares :** \_\_\_\_\_

**Address :** \_\_\_\_\_

**Company Name ( Eng. ) :** \_\_\_\_\_ **HKID/Co. No. :** \_\_\_\_\_

**secretary ( Chi. ) :** \_\_\_\_\_ **Issuing country :** \_\_\_\_\_

How to know us :  Magazines  Newspapers  Leaflet  Referral  Receipt  Internet



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## Details for registration of Offshore Limited Company

<b>BVI</b> (British Virgin Island) <b>Marshall Islands</b>	Formation of new company (Own name)	Purchase of ready-made company
<b>Cost</b>	HKD 7,500	HKD 7,500
With Chinese Company Name	Extra Charge HKD 1,000	Extra Charge HKD 1,000
<b>Working Days required for incorporation</b>	About 14 working days	About 3-4 working days
<b>Services included:</b>	<ol style="list-style-type: none"> <li>1. Name search for proposed name</li> <li>2. Certificate of Incorporation (C.I.)</li> <li>3. Memorandum &amp; Articles of Association (M&amp;A)</li> <li>4. Share certificates and statutory books</li> </ol>	<ol style="list-style-type: none"> <li>5. Metallic seal, perma stamp &amp; co. chop each</li> <li>6. Registration of shareholders, directors and registered office address</li> <li>7. Certified documents for opening bank account (2 sets)</li> <li>8. Company box</li> </ol>
<b>Annual License Fee</b>	*standard share capital 50,000 shares or less *Over 50,000 shares	HKD 6,800.-/per year HKD 13,600.-/per year
<b>Procedures</b>	<ul style="list-style-type: none"> <li>● Fax or e-mail the filled in Application Form and copies of HKID card / passport / C.I. to us</li> <li>● Pay <b>HKD 7,500</b> by cheque, cash or transfer to our bank account</li> <li>● Performing name search for the availability of the proposed name</li> <li>● Preparation of M&amp;A and the relevant documents by our Registered Agent</li> <li>● Application and waiting for the issue of Certificate of Incorporation of the company</li> <li>● Ordering metallic seal and perma stamp, printing M&amp;A, statutory book and share certificates</li> <li>● Registration of first directors and shareholders</li> <li>● Preparation the certified documents for open the bank account(s)</li> </ul>	